



COX COLLEGE

CoxHealth

MSOT CHECKLIST

Pre-Application Criteria

	Hold a baccalaureate degree with a cumulative GPA of at least 3.0 or have completed at least 90 college credit hours with a cumulative GPA of at least 3.0
	Complete the required general education pre-requisite courses listed below before starting the MSOT program. Applicants must have a combined GPA of 3.0 or higher in these courses.

Pre-Requisite Courses	Credit Hours
Human Anatomy with lab*	4
Human Physiology, with lab*	4
Statistics* or equivalent (bio or psych statistics)	3
Introduction to Psychology	3
Abnormal Psychology	3
Lifespan Development	3
Introduction to Sociology or Anthropology	3
Public Speaking, Speech or equivalent	3
English Composition	3
Medical Terminology	1

* must be taken within the last 10 years.

The above courses may vary by course name depending on the institution, please contact the [Admissions Office](#) if you have any questions about comparable courses. Students should have a strong working knowledge of computers and have experience in an online learning environment. Cox College offers a computer course the week prior to the start of the fall semester (INFM 160) for students needing to enhance their basic computer skills.



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MSOT Application Process

	Application Deadline: All steps must be completed + OTCAS verified by March 10th
	<p>Complete & submit the Occupational Therapist Centralized Application Service. This is an online service and can be found at https://portal.otcas.org/</p> <ul style="list-style-type: none">• Chose Cox College as your institution for attaining the entry-level master's degree in Occupational Therapy.• OTCAS information must be verified to advance the application into the selection process.• Submit all required documents to OTCAS including:<ul style="list-style-type: none">○ official transcripts○ three professional references (one must be from an occupational therapist)○ proof of 15 hours of clinical observation of an occupational therapist○ proof of 15 hours of volunteer work/ community service in any area○ personal essay
	Complete the Cox College Graduate Application and submit along with a \$50 application fee to Cox College Admissions through the website or by attending an open house event at Cox College.
	Complete your FAFSA application at www.fafsa.ed.gov our school code is 013877. <ul style="list-style-type: none">• <i>Priority service date: A minimum of 4 weeks prior to the start of the semester.</i>• Contact our Financial Aid department at 417/269-3401 for assistance.
	Apply for institutional scholarships at http://www.coxcollege.edu/scholarships
	Complete a personal interview. The most competitive applicants will be invited via OTCAS email for an interview with MSOT faculty based on a variety of factors including, but not limited to; academic achievement, references, demonstrated concern for others & community service, an understanding of the profession, and personal essay. These select interviews will occur only after OTCAS transcript files have been “verified;” an interview does not guarantee acceptance into the program.

Additional Information

- Students accepted for entry into the occupational therapy program must complete all outstanding conditions prior to the start date of the program. However, students may be in the process of finishing a small number of courses in the spring/ summer semesters prior to the start of MSOT classes. Failure to complete the prerequisite courses before the start of the program will result in rescinding admission to the occupational therapy program.
- Students transferring from another occupational therapy program will not be given advance standing.
- Students may take their pre-requisite course work at Cox College or other institutions.



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Once Accepted

Official acceptance letters will be mailed along with forms for the student to read, sign, and return along with information to complete the admissions process. This will include:

- Submitting all official and final transcripts directly to Cox College
- Submitting a nonrefundable acceptance fee to Cox College which covers expenses including, a background check and a drug screen.
- Submitting health form and proof of immunization status as stated in college catalog and student handbook to Cox College
- Completing the Basic Life Support for Healthcare Provider course from an American Heart Association authorized training facility

Information concerning August Welcome Day and MSOT orientation, faculty advisor assignments, and other program specific materials will be sent by July 1st. Accepted students are also encouraged to explore [Canvas online learning tutorials](#).

For questions please contact:

Cox College
1423 N. Jefferson Avenue
Springfield, Missouri 65802
<mailto:admissions@coxcollege.edu>
417/269-3401



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Accreditation Statement

The entry-level Master of Science Occupational Therapy (MSOT) Program has applied for accreditation and has been granted Candidacy Status by the Accreditation Council for Occupational Therapy Education (ACOTE) of the American Occupational Therapy Association (AOTA), located at 4720 Montgomery Lane, Suite 200, Bethesda, MD 20814-3449.

The accreditation process, which takes approximately two years, is designed to start before the first class of students enters the program and completed before the first class graduates. In our Candidacy Application we described to ACOTE how Cox College in its Master's-Degree-Level Educational Program plans to demonstrate compliance with the ACOTE Accreditation Standards. The Program will now continue with the next step, the "Initial Review Process" and continue through the accreditation process. Finally, the program will, upon acceptance of the initial review, pursue the final step in the accreditation process which is an onsite accreditation visit by ACOTE. This is expected in October 2017. Final ACOTE approval is anticipated by December 2017.

An occupational therapy program must be accredited by the Accreditation Council for Occupational Therapy Education (ACOTE) prior to students' graduation for its students to be eligible to sit for the national certification examination offered by the National Board for Certification in Occupational Therapy (NBCOT). In addition, most states require licensure in order to practice; however, state licenses are usually based on the results of the NBCOT national certification examination.

If you have questions regarding the accreditation process you can contact ACOTE at accred@aota.org or 301-652-AOTA. Please note that a felony conviction may affect a graduate's ability to sit for the NBCOT national certification examination or attain state licensure. If an applicant is concerned that something in their background might prohibit them from sitting for the licensure exam, they may find helpful information from the National Board for Certification in Occupational Therapy at: <http://www.nbcot.org/early-determination>

See letter to prospective students from ACOTE at <http://www.aota.org/-/media/Corporate/Files/EducationCareers/Accredit/47682/ProspectiveApplicantLetter.pdf>